DEPARTMENT OF HUMAN RESOURCES

Wilmette Public Schools

Occupational/Physical Therapist

Primary Function

Support academic progress of special needs students by assisting in development of their motor capabilities

Organizational Relationships

Reports to the Administrator for Student and Special Services

Qualifications

- State license
- · Ability to understand and carry out oral and written directions
- Ability to visually supervise students, assess situations for safety concerns
- Ability to exercise sound judgment in making decision regarding the safety and welfare of students
- Ability to perform assigned duties and tasks with a minimum of direction
- Ability to maintain effective public, student and co-worker relationships
- Ability to physically move about the district buildings and grounds
- Ability to speak, write, read, and understand English

Performance Responsibilities

- 1. Demonstrate knowledge of formal and informal assessment procedures.
- 2. Appropriately conduct, score, and interpret assessment data.
- 3. Demonstrate awareness, understanding and knowledge of the variety of physical, emotional and cognitive conditions which may contribute to a student's learning problems.
- 4. Follow timelines, policy, and practices as outlined in IDEA and IL Administrative Code 23.
- 5. Develop individualized goals and objectives based on assessment results.
- 6. Communicate in an effective, constructive, and positive manner with staff, students, and parents.
- 7. Interact positively and effectively with school personnel, including administrators, teachers, paraprofessionals, building staff, etc., as an effective team member.
- 8. Provide direct and indirect services as appropriate for each student.
- 9. Demonstrate continual assessment of individual program effectiveness and respond professionally to feedback.
- 10. Performs other duties as assigned by the Administrator for Student and Special Services.

Terms of Employment

184 work days. Salary and work year established by the Board of Education

Evaluation

Performance of this job will be evaluated in accordance with the provisions of the Board's policy on evaluation of support service personnel.